

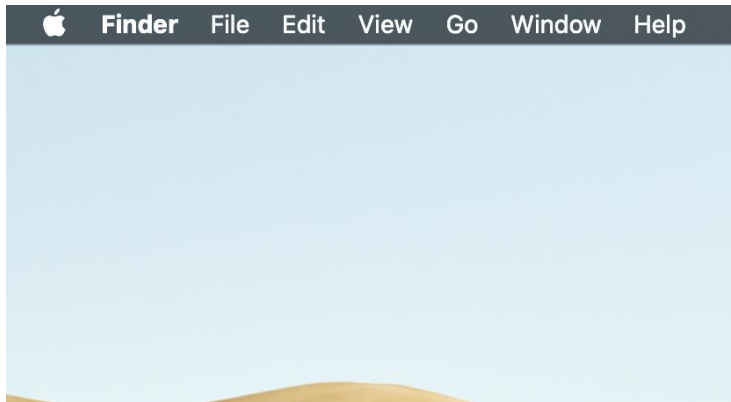
Mac Installation Instructions for Working Remotely

This document will provide you with instructions on how to 1) Update your Mac software to the latest security patches 2) Install and configure GlobalProtect VPN software and 3) Install and configure Remote Desktop client so that you can virtually connect to your PC at work.

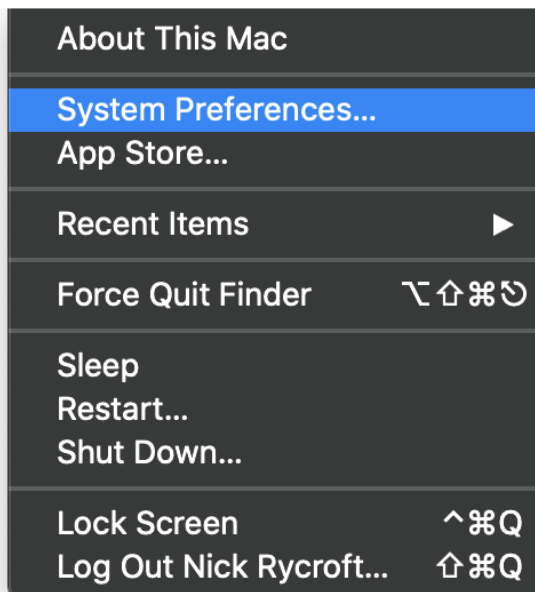
1) Ensure your Mac is up to date with all of the latest patches.

It is important to update your Mac with the latest security and software patches to avoid any security issues. Please follow these steps:

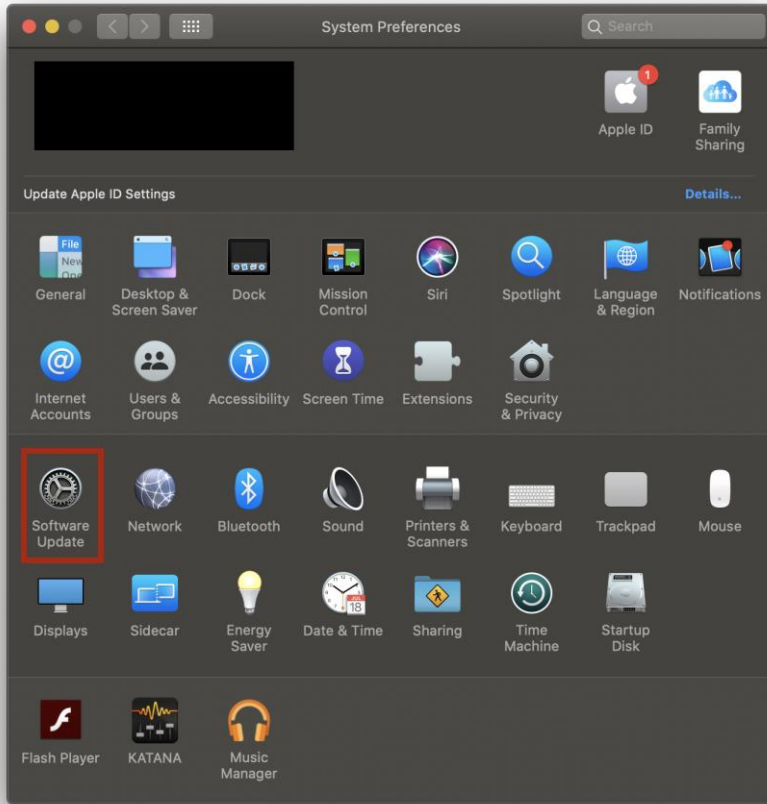
1. On newer versions of OSX, first click on the apple logo in the top left corner.



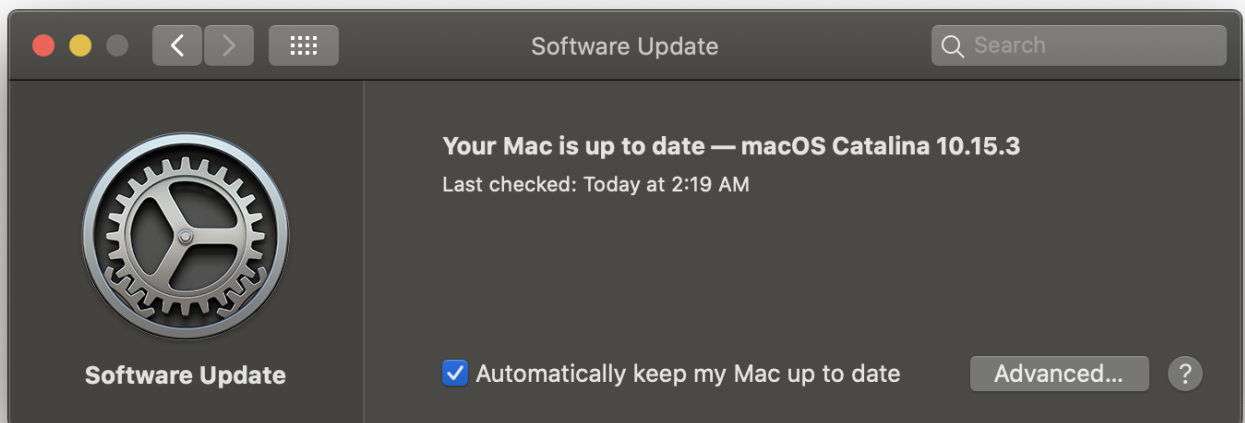
2. Choose System Preferences.



3. Click on Software Updates.



4. Choose Install Updates if you see you have updates available. Expect a reboot. Also, it is recommended to check the Automatically keep my Mac up to date box. (This Mac is up to date, so we don't see any updates available.)



If you are on an older version of OSX, you will find the system updates in the App Store under the Update tab.

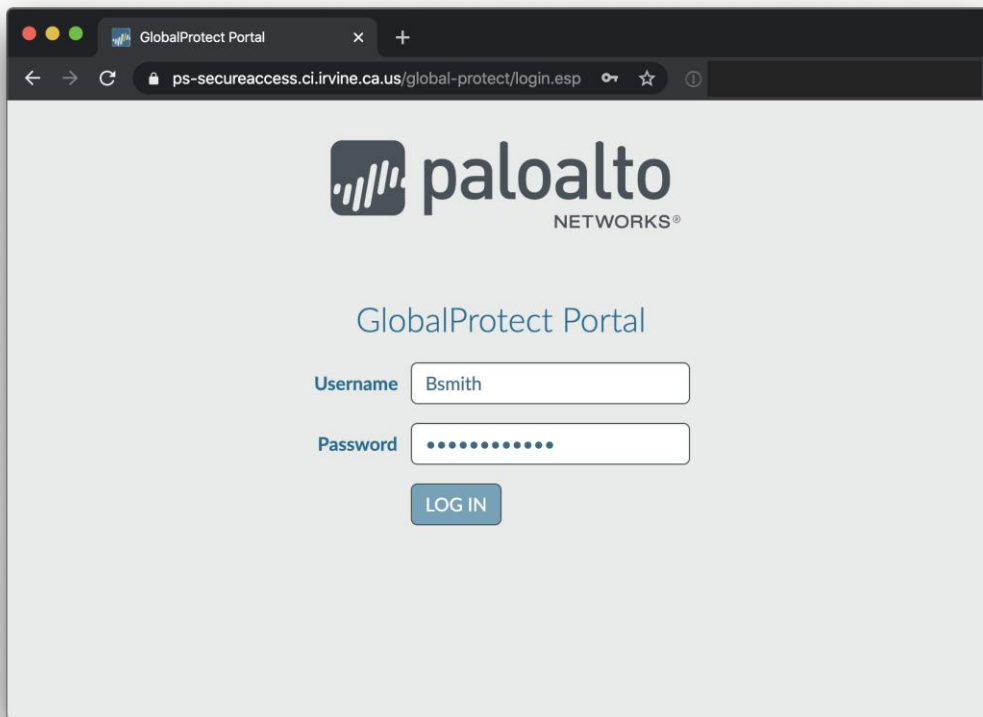
2) Install GlobalProtect on a Mac.

You will need to have director approval for VPN access.

1. Open a browser and go to url:
 - a. coi-secureaccess.ci.irvine.ca.us - for City users
 - b. ps-secureaccess.ci.irvine.ca.us - for Public Safety users



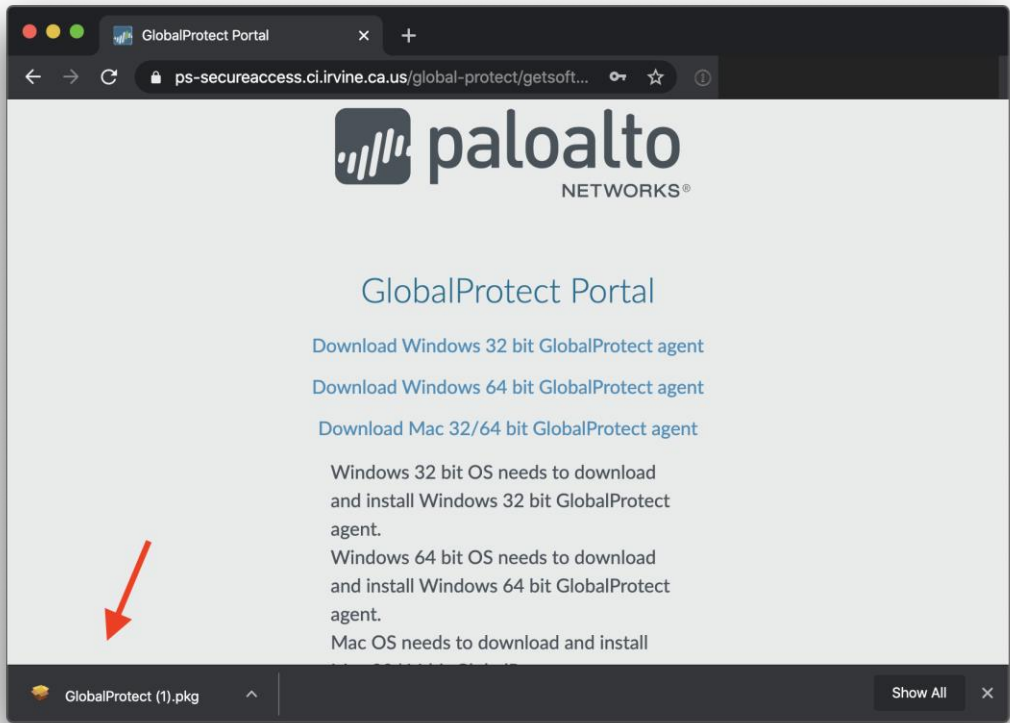
2. Enter your network username and password and click Log In. Do not include your domain name. If you have multi factor authentication configured, enter that code when prompted.



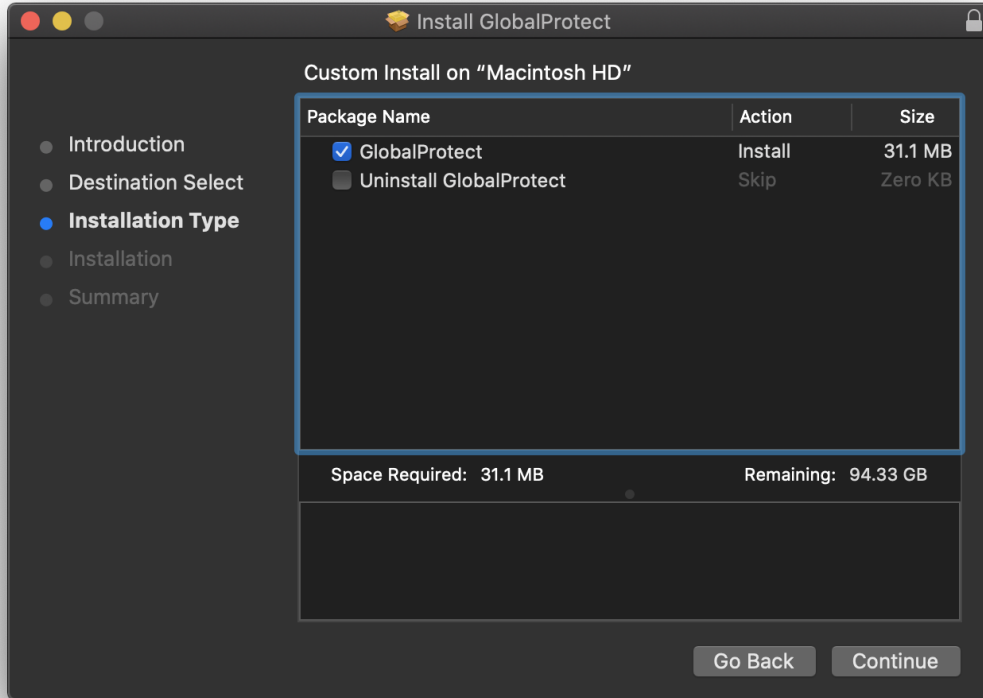
3. Click on Download Mac 32/64 bit GlobalProtect agent.



4. Once the application downloads. Click the installer to install. The installer will open.

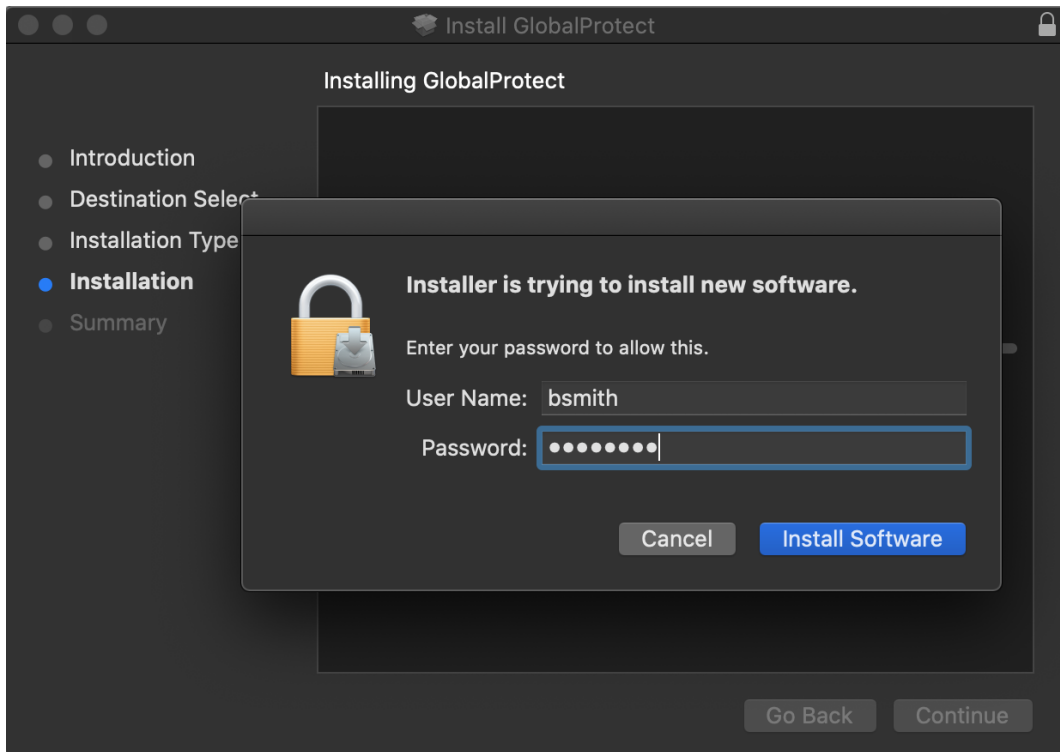


5. Accept the defaults, and click continue on all pages.

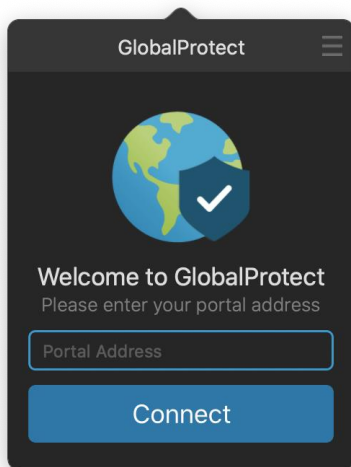


6. If prompted for your Mac password, enter it. This is not your Irvine username and password.

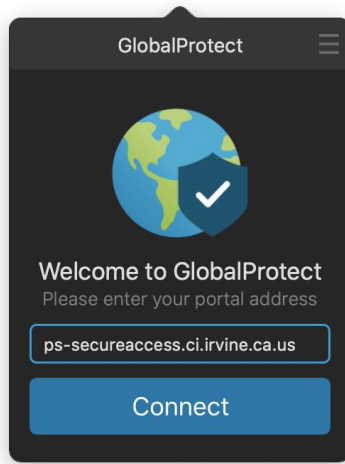
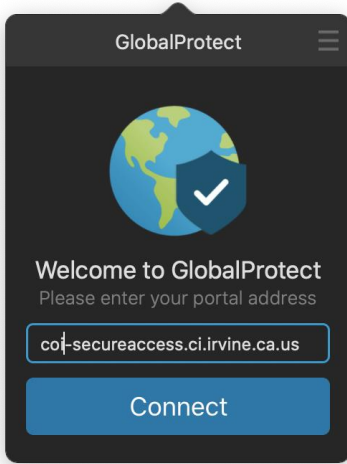




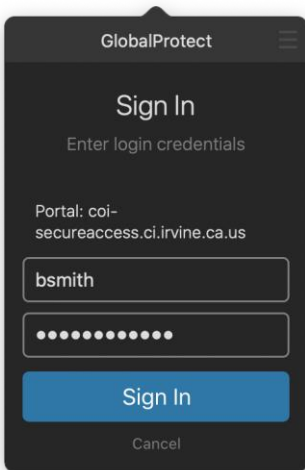
7. Once the install complete, you will see the GlobalProtect icon in the bar on the top of the screen. It will look like a globe.



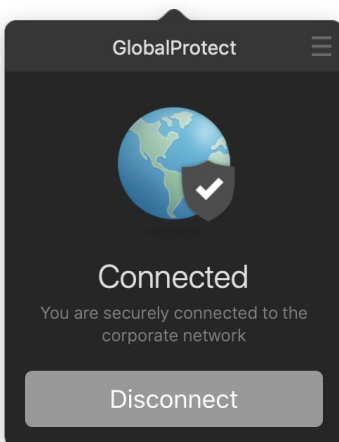
8. In the Portal Address section, add the portal address and click Connect.
 - a. Coi-secureaccess.ci.irvine.ca.us - For City users
 - b. Ps-secureaccess.ci.irvine.ca.us - For Public Safety users



9. Enter your Windows username and password. If you have multi factor authentication configured, enter that code when prompted.



10. Now you are connected.



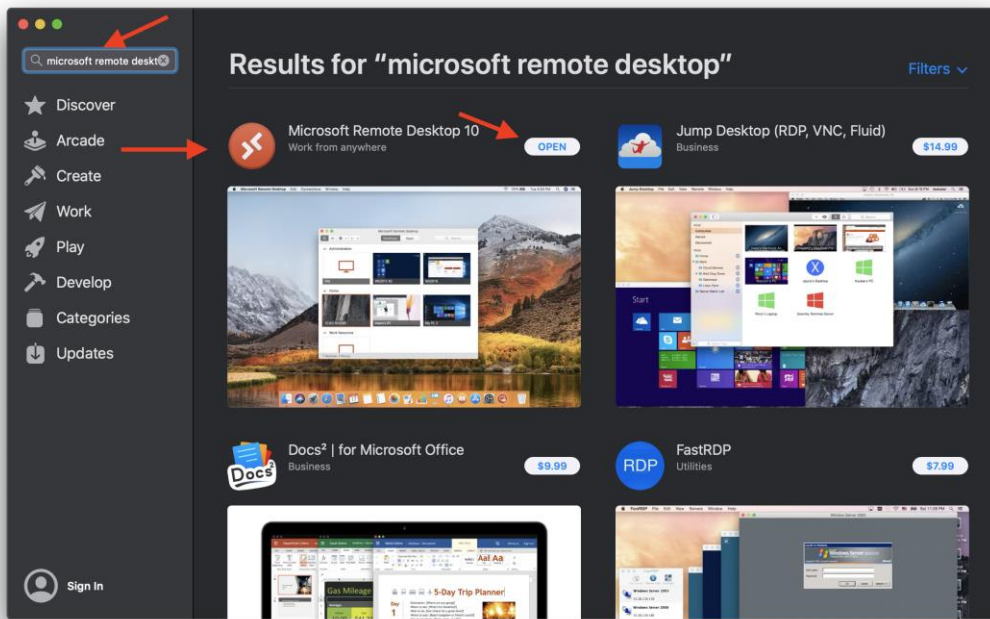
3) Connect to your office PC via Microsoft Remote Desktop

You will have to have remote desktop capability configured on your pc in the office. Please contact helpdesk if you do not have it configured. 949-724-HELP(4357)

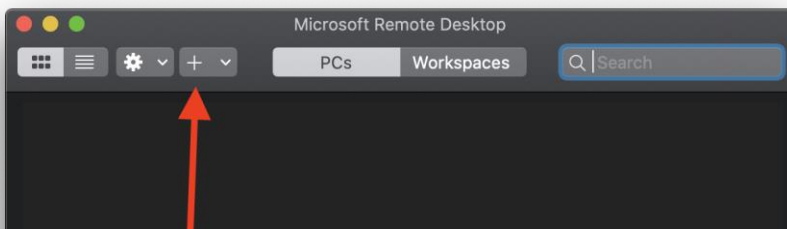
1. Install Microsoft Remote Desktop. You will need to get it from the App Store.



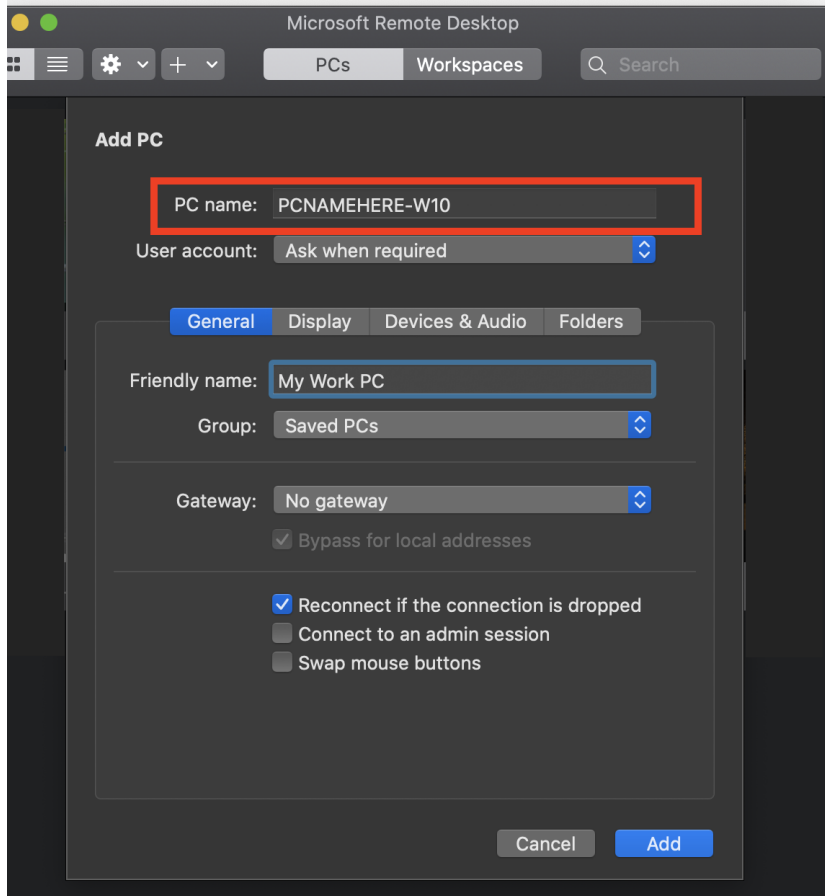
2. Once the App Store is open, in the search area, search for Microsoft Remote Desktop. Then click get on Microsoft Remote Desktop 10. It is free to install.



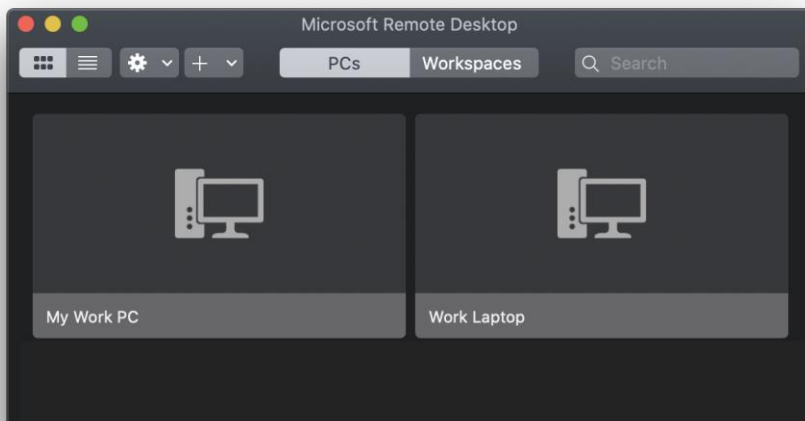
3. When the Remote Desktop client opens, click the + sign to add your PC.



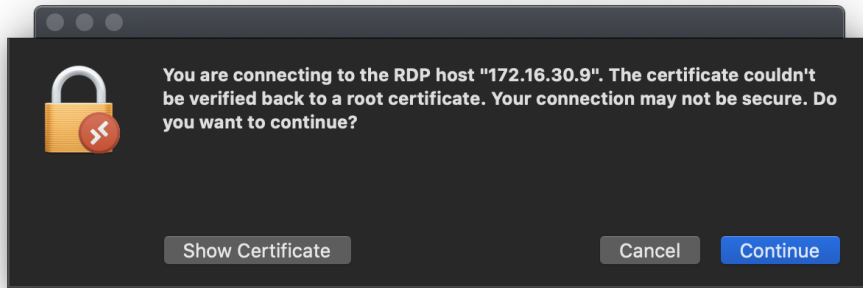
4. Enter your computer name and give your computer a friendly name. The friendly name is a name that you will recognize. Friendly name example: My Work PC



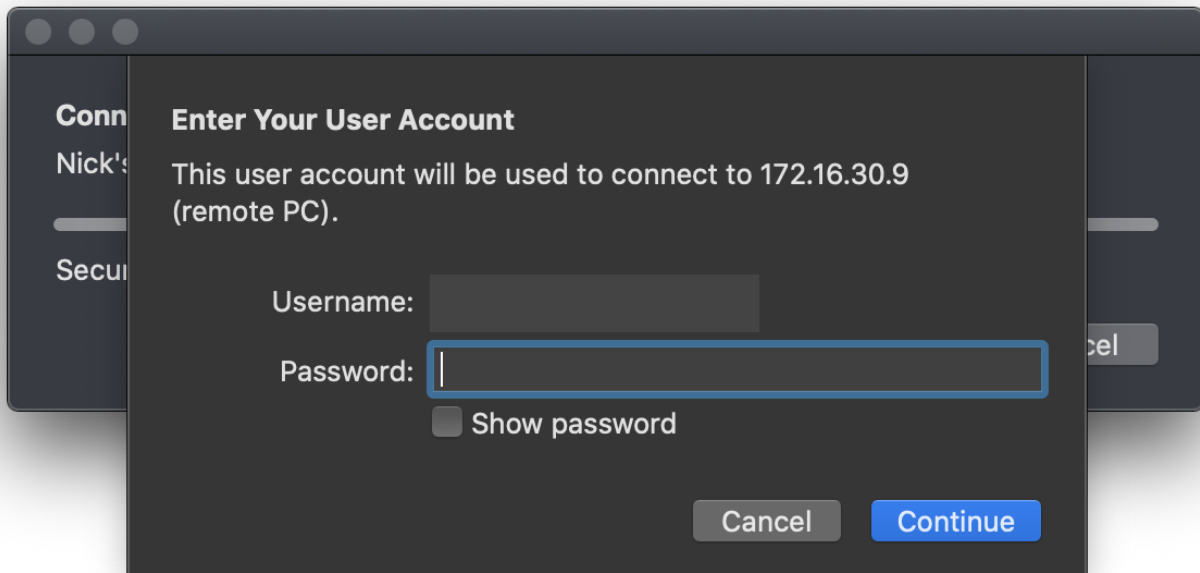
5. Connect to the PC by double clicking the new PC in the list.



6. Click Continue.



7. Enter your windows username and password. Include your domain in your username:
- a. PDC_Irvine\username - For City users
 - b. Mailbox\username - For Public Safety users



1. You are now connected, and you can use your PC.
2. When you are done using your PC, move your mouse all the way to the top of the screen and click the red X. **Do not shut down your Remote Desktop. If you do so, you will not be able to connect to it unless someone physically reboots the remote computer.**

This the end of the installation procedures

Should you need assistance please contact the IT Help Desk at **HELP (x4357) or (949) 724-HELP (4357)**