

CITY COUNCIL RESOLUTION NO. 24-91

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRVINE, CALIFORNIA, AMENDING THE CITY'S CONFLICT OF INTEREST CODE AND LIST OF DESIGNATED EMPLOYEES

WHEREAS, the Political Reform Act of 1974, Government Code Section 81000 et seq., requires every state or local government agency to adopt a Conflict of Interest Code, and to conduct an biennial review of the code and list of designated positions; and

WHEREAS, the City Council has previously adopted the model Conflict of Interest Code promulgated by the Fair Political Practices Commission (FPPC) under California Code of Regulations, Title 2, Section 18730 and all future amendments duly adopted by the FPPC with approval of City Council Resolution 84-131 adopted on November 13, 1984; and

WHEREAS, Appendix A of Resolution 84-131 representing the list of designated positions required to file statements of economic interests has been revised as a result of subsequent biennial reviews; and

WHEREAS, Resolution No. 22-97, Appendix A represents the City's current list of designated positions that are required to file statements of economic interests, and Appendix B represents the descriptions of disclosure categories; and

WHEREAS, after conducting a biennial review of the list of designated positions and due to changes in the City's organizational structure, it has been determined that Appendix a of Resolution No. 22-97 require amendments.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF IRVINE DOES HEREBY RESOLVE AS FOLLOWS:

SECTION 1. Pursuant to the Political Reform Act of 1974, Government Code Section 87300 et seq., and Section 18730 of Title 2 of the California Code of Regulations, the City Council adopts the model conflict of interest code promulgated by the Fair Political Practices Commission of the State of California as set forth in Section 18730 of Title 2 of the California Code of Regulations, which model conflict of interest code is incorporated herein by reference, and which, together with the list of designated positions and the disclosure categories applicable to each designated position as set forth in Appendix A and B of this Resolution, collectively constitutes the City of Irvine's conflict of interest code. As the model conflict of interest code set forth in Section 18730 of Title 2 of the California Code of Regulations is amended from time to time by State law, regulatory action of the Fair Political Practices Commission, or judicial determination, the portion of the Board's conflict of interest code comprising the model conflict of interest code shall be deemed automatically amended without further action to incorporate by reference all such amendments to the model conflict of interest code so as to remain in compliance therewith. Nothing in this Resolution shall supersede the independent applicability of Government Code Section 87200.

SECTION 2. The definitions contained in the Political Reform Act of 1974 and in the regulations of the Fair Political Practices Commission, and any amendments to either of the foregoing, are incorporated by reference into this conflict of interest code.

SECTION 3. The City Council finds and determines that the persons who hold the designated positions set forth in Appendix A, attached to and made part of this resolution, make or participate in the making of decisions which may foreseeably have a material effect on their financial interests, and shall file statements of economic interests pursuant to the requirements of the City of Irvine conflict of interest code.

SECTION 4. That persons holding designated positions shall disclose their economic interests according to the assigned disclosure categories set forth in Appendix B, attached to and made part of this resolution.

SECTION 5. Resolution No. 22-97 and prior City Council Resolutions designating the positions of persons required to file Statements of Economic Interests and their assigned disclosure categories are hereby repealed.

PASSED AND ADOPTED by the City Council of the City of Irvine at a regular meeting held on the 10th day of December 2024.

  
MAYOR OF THE CITY OF IRVINE

ATTEST:

  
CITY CLERK OF THE CITY OF IRVINE

STATE OF CALIFORNIA )  
COUNTY OF ORANGE ) SS  
CITY OF IRVINE )

I, CARL PETERSEN, City Clerk of the City of Irvine, HEREBY DO CERTIFY that the foregoing resolution was duly adopted at a regular meeting of the City Council of the City of Irvine, held on the 10th day of December 2024.

AYES: 4 COUNCILMEMBERS: Agran, Carroll, Kim, and Treseder  
NOES: 0 COUNCILMEMBERS: None  
ABSENT: 1 COUNCILMEMBERS: Khan  
ABSTAIN: 0 COUNCILMEMBERS: None



CITY CLERK OF THE CITY OF IRVINE

## APPENDIX A

<u>POSITION/TITLE</u>	<u>DISCLOSURE CATEGORY</u>
Animal Care Center Supervisor	3,4,5,6,7
Animal Care Center Veterinarian	3,4,5,6,7
Animal Care Volunteer Program Supervisor	3,4,5,6,7
Applications Programmer/Analyst	6,7
Aquatics Coordinator	3,4,5,6,7
Armorer	6,7
Assistant Chief of Police	1,2
Assistant City Attorney	1,2
Assistant City Clerk	3,4,5,6,7
Assistant City Engineer	1,2
Assistant City Manager	1,2
Assistant Plan Check Engineer	3,4,5,6,7
Assistant Planner	6,7
Assistant to the City Manager	1,2
Associate Engineer	3,4,5,6,7
Associate Housing Analyst	3,4,5,6,7
Associate Plan Check Engineer	3,4,5,6,7
Associate Planner	4,5,6,7
Associate Transportation Analyst	3,4,5,6,7
Budget Officer	1,2
Building Inspection Supervisor	3,4,5,6,7
Building Inspector I	3,4,5,6,7
Building Inspector II	3,4,5,6,7
Business Services Administrator	3,4,5,6,7
Buyer	4,6,7
Capital Improvement Program Administrator	1,2
Chief Health & Wellness Director	1,2
Chief Health & Wellness Officer	1,2
Chief Information Officer	1,2
Chief Inspection Supervisor	3,4,5,6,7
Chief Veterinarian	1,2
Chief of Staff	1,2
City Clerk	1,2
City Librarian	1,2
Code Enforcement Officer I	3,4,5,6,7
Code Enforcement Officer II	3,4,5,6,7
Code Enforcement Supervisor	3,4,5,6,7
Communications Bureau Administrator	1,2
Community Development Administrator	1,2
Community Development Project Administrator	1,2
Community Services Administrator	1,2
Community Services Program Coordinator	3,4,5,6,7
Community Services Superintendent	3,4,5,6,7
Community Services Supervisor	3,4,5,6,7
Construction Inspection Supervisor	3,4,5,6,7
Construction Inspector	3,4,5,6,7

## APPENDIX A

POSITION/TITLE

DISCLOSURE CATEGORY

Council Services Administrator	3,4,5,6,7
Deputy Building Official	1,2
Deputy City Attorney	1,2
Deputy City Manager	1,2
Deputy Director of Administrative Services	1,2
Deputy Director of Community Development	1,2
Deputy Director of Community Services	1,2
Deputy Director of Human Resources	1,2
Deputy Director of Great Park	1,2
Deputy Director of Public Safety	1,2
Deputy Director of Public Works	1,2
Deputy Director of Public Works / City Engineer	1,2
Director of Administrative Services	1,2
Director of Communications & Engagement	1,2
Director of Community Development	1,2
Director of Community Services	1,2
Director of Human Resources	1,2
Director of Project Delivery and Sustainability	1,2
Director of Public Safety/Chief of Police	1,2
Director of Public Works & Sustainability	1,2
Engineering Technician	3,4,5,6,7
Environmental Programs Administrator	1,2
Facilities Maintenance Specialist	3,4,5,6,7
Facilities Maintenance Superintendent	3,4,5,6,7
Facilities Maintenance Supervisor	3,4,5,6,7
Facilities Reservations Coordinator	3,4,5,6,7
Finance Administrator	1,2
Fleet Services Superintendent	3,4,5,6,7
Fleet Services Supervisor	3,4,5,6,7
FOR Families Supervisor	3,4,5,6,7
GIS Supervisor	3,4,5,6,7
Great Park Executive Director	1,2
Great Park Superintendent	3,4,5,6,7
Heath & Wellness Administrator	1,2
HID (Hotel Improvement District) Administrator	1,2
HID (Hotel Improvement District) Coordinator	3,4,5,6,7
Human Resources Administrator	1,2
Human Resources Analyst I	4,5,6,7
Human Resources Analyst II	4,5,6,7
Human Resources Specialist I (C)	3,4,5,6,7
Human Resources Specialist II (C)	3,4,5,6,7
Information Technology Administrator	1,2
Information Technology Specialist I	3,4,5,6,7
Information Technology Specialist II	3,4,5,6,7

POSITION/TITLE

DISCLOSURE CATEGORY

Information Technology Specialist III	3,4,5,6,7
Landscape Contract Specialist	3,4,5,6,7
Landscape Maintenance Specialist	3,4,5,6,7
Landscape Maintenance Superintendent	3,4,5,6,7
Landscape Maintenance Supervisor	3,4,5,6,7
Lead Building Inspector	3,4,5,6,7
Lead Equipment Mechanic	3,4,5,6,7
Lead Facilities Maintenance Technician	3,4,5,6,7
Lead Landscape Maintenance Technician	3,4,5,6,7
Lead Permit Specialist	3,4,5,6,7
Lead Street Maintenance Technician	3,4,5,6,7
Library Services Manager	1,2
Management Analyst I	4,5,6,7
Management Analyst II	4,5,6,7
Manager, Advance Planning	1,2
Manager, Budget and Purchasing	1,2
Manager, Building & Safety/Chief Building Official	1,2
Manager, Business Services	1,2
Manager, Community Services	1,2
Manager, Economic Development	1,2
Manager, Emergency Services	1,2
Manager, Engineering/City Engineer	1,2
Manager, Facilities Maintenance and Rehabilitation	1,2
Manager, Fiscal Services	1,2
Manager, Great Park	1,2
Manager, Housing	1,2
Manager, Human Resources	1,2
Manager, Information Technology	1,2
Manager, Public Communications	1,2
Manager, Public Services	1,2
Manager, Public Works	1,2
Manager, Transit & Transportation/Traffic Engineer	1,2
Master Facilities Maintenance Specialist	3,4,5,6,7
Municipal Records Administrator	3,4,5,6,7
Neighborhood Services Administrator	1,2
Open Space Administrator	3,4,5,6,7
Payroll Analyst I (C)	4,5,6,7
Payroll Supervisor	1,2
Permit Services Supervisor	3,4,5,6,7
Permit Systems Specialist	6,7
Plans Examiner	3,4,5,6,7
Police Commander	1,2
Police Lieutenant	1,2
Press Information Officer, IPD	1,2

POSITION/TITLE

DISCLOSURE CATEGORY

Principal Civil Engineer	1,2
Principal Code Enforcement Inspector	3,4,5,6,7
Principal Librarian - Digital Services	1,2
Principal Plan Check Engineer	1,2
Principal Planner	1,2
Principal Project Manager	1,2
Program Specialist	6,7
Project Development Administrator	1,2
Public Information Officer	1,2
Public Safety Records Supervisor	6,7
Public Safety Representative II	3,4,5,6,7
Public Safety Supervisor I	6,7
Public Safety Supervisor II	6,7
Public Safety Technology Analyst	6,7
Public Safety Technology Support Specialist	3,4,5,6,7
Public Safety Traffic Programs Supervisor	3,4,5,6,7
Public Works Administrator	1,2
Purchasing/Contracts Administrator	1,2
Regulatory Affairs (& Business Desk) Supervisor	6,7
Risk Management Administrator	1,2
Secretary, Industrial Development Authority	1,2
Irvine Public Facilities and Infrastructure	1,2
Successor Agency Secretary	1,2
Secretary/Clerk of the Board (Great Park)	1,2
Senior Building Inspector	3,4,5,6,7
Senior Buyer/Contracts Coordinator	4,6,7
Senior Civil Engineer	3,4,5,6,7
Senior Code Enforcement Officer	3,4,5,6,7
Senior Construction Inspector	3,4,5,6,7
Senior Crime Analyst	4,5,6,7
Senior Executive Assistant	1,2
Senior GIS Analyst	3,4,5,6,7
Senior Housing Analyst	3,4,5,6,7
Senior Human Resources Analyst	4,5,6,7
Senior Management Analyst	4,5,6,7
Senior Permit Specialist	3,4,5,6,7
Senior Plan Check Engineer	3,4,5,6,7
Senior Planner	3,4,5,6,7
Senior Project Manager	3,4,5,6,7
Senior Registered Veterinary Technician	3,4,5,6,7
Senior Transportation Analyst	3,4,5,6,7
Senior Transportation Engineer	3,4,5,6,7
Senior Vehicle Installation Technician	3,4,5,6,7

POSITION/TITLE

DISCLOSURE CATEGORY

Social Services Supervisor/Counselor	3,4,5,6,7
Special Assistant to the Chief of Police	1,2
Special Programs Administrator	1,2
Street Maintenance Specialist	3,4,5,6,7
Street Maintenance Superintendent	3,4,5,6,7
Street Maintenance Supervisor	3,4,5,6,7
Supervising Principal Council Executive Assistant	3,4,5,6,7
Supervising Traffic Systems Specialist	3,4,5,6,7
Supervising Transportation Analyst	3,4,5,6,7
Traffic Systems Analyst	1,2
Transit and Transportation Administrator	1,2
Veterinary Practice Supervisor	1,2
Water Quality Administrator	3,4,5,6,7

BOARDS, COMMISSIONS, & COMMITTEES

DISCLOSURE CATEGORY

All Boards, Commissions, and Committees, including but not limited to the following:	
Appeals Boardmember	1,2
City of Irvine Hotel Improvement Operating Committee	1,2
Community Services Commission	1,2
Diversity, Equity, and Inclusion Advisory Committee Member (Effective 12/26/24 – formerly Diversity, Equity and Inclusion Committee)	1,2
Finance Commissioner	1,2
Great Park Corporation Board of Directors	1,2
Industrial Development Authority Boardmember	1,2
Investment Advisory Committee Member	1,2
Irvine Advisory Commission for Older Adults (Effective 12/26/24 – formerly Senior Services Council)	1,2
Irvine Aquatics Advisory Committee (Effective 12/26/24 – formerly Irvine Aquatics Board)	1,2
Irvine Child Care Advisory Committee Member (Effective 12/26/24 – formerly Irvine Child Care Committee)	1,2
Irvine Children, Youth, and Families Advisory Committee	1,2
Irvine Community Alliance Fund Member	1,2
Irvine Public Facilities and Infrastructure Authority Boardmember	1,2
Irvine Public Facilities Corporation Boardmember	1,2
Irvine Residents with Disabilities Advisory Committee (Effective 12/26/24 – formerly Irvine Residents with Disabilities Advisory Board)	1,2

BOARDS, COMMISSIONS, & COMMITTEES

DISCLOSURE CATEGORY

Irvine Sports Advisory Committee (Effective 12/26/24 – formerly Irvine Sports Committee)	1,2
North Irvine Transportation Mitigation Committee	1,2
Sustainability Commission	1,2
Subdivision Committee	1,2
Successor Agency to the Dissolved Irvine Redevelopment Agency	1,2
Transportation Commission	1,2
Zoning Administrator	1,2

The Mayor, City Councilmembers, City Manager, City Attorney, City Treasurer, and Planning Commissioners are not included as designated positions because those officials are required by the Political Reform Act to file broad statements of economic interest with the Fair Political Practices Commission and in conformance with Government Code Section 87200.

**CONTRACT EMPLOYEES:** If a designated position is filled by a contract employee (full or part-time) the contract employee has a filing obligation.

**CONSULTANTS:** Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The Department Director, with concurrence by the City Manager, may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Department Director's determination, with concurrence of the City Manager, is public record and shall be retained for public inspection in the same manner and location as this Conflict of Interest Code.

## APPENDIX B

- Category 1: All investments, business positions and sources of income, including gifts, loans and travel payments.
- Category 2: All interests in real property.
- Category 3: All investments, business positions, interests in real property and sources of income, including gifts, loans and travel payments subject to the regulatory, permit or licensing authority of the department.
- Category 4: Investments in business entities, business positions and sources of income, including gifts, loans and travel payments which engage in land development, construction or the acquisition or sale of real property.
- Category 5: Interests in real property located within two miles of any land owned or used by the City of Irvine.
- Category 6: Investments in business entities, business positions and sources of income, including gifts, loans and travel payments of the type which, within the past two years, have contracted with the City of Irvine to provide services, supplies, materials, machinery or equipment.
- Category 7: Investments in business entities, business positions and sources of income, including gifts, loans and travel payments of the type which, within the past two years, have contracted with the designated employee's department to provide services, supplies, materials, machinery or equipment.

## APPENDIX B