COMMUNITY DEVELOPMENT
Building and Safety

Miscellaneous Construction Related Procedures:

Requests that require an email for approval:

- **Variance / Alternative Material, Design, or Method Application:** Please email a copy of your application and Buffer Zone Map to bldgcoord2@cityofirvine.org.
  - o Application
- **Request for Overtime Inspection Event Number:** Please email a copy of your application only to bldgcoord2@cityofirvine.org.
  - o Application

Requests below must be submitted through Irvine Ready!

Once you have created a goPost user profile, please upload your application as a new project. Select project type FOR PERMITTING/OTHER.

❖ CLICK HERE for a Video tutorial on how to submit a NEW PROJECT

- **Temporary Occupancy Permit:**
  Please contact your assigned Building Inspector to schedule an on-site meeting. After evaluating your site preparedness, the Inspector will then initiate the TCO Application Process. Once completed, you will need to submit these forms electronically through the IrvineReady! Online Permit Submittal portal.

- **Temporary Utility Permit:**
  Please follow the link below to complete your request for a temporary utility release. Once completed by applicant and inspection, you will need to submit this form electronically through the IrvineReady! Online Permit Submittal portal.

  - Application

- **Temporary Generator:**
  Please upload a copy of your completed application through the IrvineReady! Online Permit Submittal portal.

  - Application

- **Deputy Inspector Application:**
  Please upload a copy of your completed application and supporting documents through the IrvineReady! Online Permit Submittal portal.

  - Application
  - Copy of ICC Card
  - Additional Special Inspector - Deputy Information

- **Change of Contractor (Residential / Commercial):**
  Please upload a copy of your completed application through the IrvineReady! Online Permit Submittal portal.

  - Application Package
  - Permit Declaration