

CITY COUNCIL RESOLUTION NO. 26-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF IRVINE, CALIFORNIA, APPROVING THE USER FEE STUDY UPDATE, REVISING PUBLIC SAFETY FIREARM DEALER FEES SET FORTH IN THE CITY COUNCIL RESOLUTION NO. 23-57, AND ESTABLISHING AND ADOPTING ALARM PERMIT, FALSE ALARM, AND POLICE REPORT FEES

WHEREAS, pursuant to the provisions of the California Constitution and the laws of the State of California, the City of Irvine is authorized to adopt and implement certain fees and charges for municipal services provided that such fees and charges do not exceed the estimated reasonable cost of providing such services; and

WHEREAS, the City of Irvine has established Public Safety fees as outlined in the City Council Resolution No. 23-57 to recover the costs of staff time and other related expenses related to services provided; and

WHEREAS, the cost of these services should be borne primarily by the applicant receiving benefit from such services and so as to ensure timely and effective processing of the applications; and

WHEREAS, the City can account for the actual costs of these services provided to the applicants; and

WHEREAS, the City has consulted with Willdan Financial Services to conduct a cost study and prepare a User Fee Study Update, attached hereto and incorporated herein as Exhibit A, to determine the actual cost of providing various Public Safety services, and the User Fee Study Update supports the proposed modifications and additions to the City's existing Public Safety fees to reflect the actual cost of providing these services; and

WHEREAS, based on data collected regarding Public Safety fees, the City has determined it necessary to:

- A. Increase the fee for "Firearm Dealer – New and Renewal" to more accurately represent the minimum cost required to process these fees;
- B. Establish the following new fees for Residential and Business: False Alarm #3 and Alarm Permit; and
- C. Establish a new fee for Police Report Request; and

WHEREAS, the City Council conducted a duly noticed public hearing on June 9, 2026, to consider the proposed fee modification and additions; and

ATTACHMENT X

WHEREAS, the City Manager or designee is hereby authorized to do all things necessary to implement this resolution.

NOW, THEREFORE, the City Council of the City of Irvine DOES HEREBY RESOLVE:

SECTION 1. Amount of Fees.

Based upon the evidence presented to it, the City Council finds that the fees adopted by this Resolution do not exceed the reasonable cost of providing the services for which the fees are charged. The User Fee Study Update set forth in Exhibit A is hereby approve.

The fees related to Public Safety services shall be based on the actual cost of providing the services and imposed at flat rates as included in Exhibit B, incorporated into this Resolution herein by this reference as though set forth in full. The revised and new fees are in bold print in Exhibit B. No changes are made to the other fees included in Exhibit B.

Consistent with Resolution 23-57, the aforementioned fees shall be revised and added based on the actual cost of providing the minimum amount required to process these fees, as listed in Exhibit B.

SECTION 2. Waiver of Fees.

The City Manager or the designated administrative authority may approve a waiver of fees under the following circumstances:

- A. Where the applicant is a nonprofit organization formed and operating for eleemosynary, civic, or educational purposes; or
- B. Where the actual cost of processing an application is considered to be negligible.

SECTION 3. Annual Increases.

Consistent with Resolution 23-57, the City Council hereby approves and authorizes the Public Safety Department to implement adjustments consistent with the Los Angeles-Long Beach-Anaheim, CA Consumer Price Index (CPI) commencing on or after July 1, 2027, and on an annual basis each year. Such annual CPI increases shall include a zero percent floor with no decrease in fees.

SECTION 4. Effective Date. The revised fees shall be effective July 1, 2026.

SECTION 5. That the City Clerk shall certify to the passage and adoption of this Resolution and enter it into the book of original Resolutions.

PASSED AND ADOPTED by the City Council of the City of Irvine at a regular meeting held on the 9th day of June 2026.

MAYOR OF THE CITY OF IRVINE

ATTEST:

CITY CLERK OF THE CITY OF IRVINE

STATE OF CALIFORNIA)
COUNTY OF ORANGE) SS
CITY OF IRVINE)

I, CARL PETERSEN, City Clerk of the City of Irvine, HEREBY DO CERTIFY that the foregoing Resolution was duly adopted at a regular meeting of the City Council of the City of Irvine, held on the 9th day of June 2026.

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

CITY CLERK OF THE CITY OF IRVINE

EXHIBIT A

User Fee Study Update

| Description | Type of Fee | Fee/Charge | Unit | Full Cost | Subsidy % | Suggested Fee | Fee Δ |
|--|--------------------|------------|---------------|-----------|-----------|---------------|----------|
| Police reports | General | No charge | | \$12.92 | 23% | \$10.00 | NA |
| Firearm dealer - new & renewal | Regulatory Affairs | 331.00 | | \$789.91 | 43% | \$600.00 | \$269.00 |
| Alarm Permit Residential | Regulatory Affairs | New | every 2 years | \$79.03 | 62% | \$30.00 | NA |
| Alarm Permit Commercial | Regulatory Affairs | New | annual | \$79.03 | 62% | \$30.00 | NA |
| False Alarm #3 (business alarm subscribers) | Regulatory Affairs | New | | NA | NA | \$100.00 | NA |
| False Alarm #3 (residential alarm subscribers) | Regulatory Affairs | New | | NA | NA | \$50.00 | NA |

To establish the appropriate fees, a study was conducted through interviews with public safety staff to assess the average time required to process each request. The full cost of processing each fee was calculated by multiplying the fully burdened hourly cost by the time needed to complete the process to arrive at the suggested fee. False Alarm #3 (business and residential) are fines and thus do not require a full cost estimate.

EXHIBIT B

Public Safety Fees

| Fee Description | Fee |
|---|-----------------------------|
| General Police Department Fees | |
| Bad Check Charges | \$25.00 |
| Clearance Letters** | \$16.00 |
| Communications Tapes (reproduction) | \$25.00/each |
| Equipment Citations** | \$16.00 |
| Fingerprint Ink Service* | \$25.00 |
| Fingerprint Livescan Service* | \$25.00 |
| Hazardous Materials Response** | Actual Cost |
| Police photographs (digital) | \$6.00 |
| Subpoena Requests* | \$24.00 |
| Subpoena Appearance | \$275.00 |
| Police Reports | \$10.00 |
| Audio Tapes | \$25.00/each |
| Video Tapes | \$25.00/each |
| Repossession Letter | \$25.00 |
| Loud Party Response | not to exceed \$1,000 |
| Social Host Violation, first violation | Loud party fee plus \$750 |
| Social Host Violation, second violation within 12-month period | Loud party fee plus \$1,550 |
| Social Host Violation, 3rd and subsequent violations within a 12-month period | Loud party fee plus \$3,000 |
| Regulatory Affairs Fines/Fees | |
| Alarm Permit Residential (every 2 years) | \$30.00 |
| Alarm Permit Commercial | \$30.00 |
| Business License Special Event Vendor Fee | \$23.00 |
| Permit Investigation | \$371.00 |
| Escort Bureau and Introductory Services** | \$367.00 |
| Escort Bureau and Introductory Services -renewal** | \$183.00 |
| Escort Permit** | \$327.00 |
| Escort Permit -renewal** | \$164.00 |
| Firearm Dealer – New and Renewal** | \$600.00 |
| Firearm Collectors of Curios and Relics ** | \$292.00 |
| Fortune Telling** | \$327.00 |
| Fortune Telling - renewal** | \$83.00 |
| Massage Establishments** | \$319.00 |
| Massage Establishments -renewal** | \$159.00 |
| False Alarms #3 (business alarm subscribers) | \$100.00 |
| False Alarms #3 (residential alarm subscribers) | \$50.00 |

| Regulatory Affairs Fines/Fees (continued) | |
|--|--|
| False Alarms #4 (business alarm subscribers) | \$100.00 |
| False Alarms #4 (residential alarm subscribers) | \$50.00 |
| False Alarm #5 (business alarm subscribers) | \$150.00 |
| False Alarm #5 (residential alarm subscribers) | \$75.00 |
| False Alarm #6 (business alarm subscribers) | \$200.00 |
| False Alarm #6 (residential alarm subscribers) | \$100.00 |
| False Alarm while permit revocation is on appeal (each additional alarm) - commercial | \$300.00 |
| False Alarm while permit revocation is on appeal (each additional alarm) - residential | \$200.00 |
| Alarm Activation at Non-Permit Premises (after notification warning) - commercial | \$300.00 |
| Alarm Activation at Non-permit Premises (after notification warning) - residential | \$200.00 |
| Reinstatement of revoked/suspended permit (processing fee) | \$75.00 |
| False Alarm User Awareness Class | \$130.00 |
| Intentional activation in non-hazardous situation | \$500.00 |
| False Fire Alarm Service Fee | \$250.00 |
| False Fire Alarm Service Fee Penalty, after 60 days of non-payment | \$250.00 |
| Nuisance Abatement, Abandoned Vehicle Appeal | \$50.00 |
| Special Events - Equipment and Staff Fees | |
| Special Event Permit Application Processing Fee - nonprofit organizations | \$150.00 |
| Special Event Permit Application Processing Fee | \$300.00 |
| Special Event Permit Application Processing Fee, Expedited | \$500.00 |
| Special Event Film Permit | \$92.00 |
| Command Post Vehicle | \$81.00 |
| Mobile Communications Vehicle | \$81.00 |
| Technical Services Pick-up | \$81.00 |
| Parking Enforcement Pick-up | \$81.00 |
| Commercial Truck | \$81.00 |
| Lieutenant's Assigned Vehicle | \$47.00 |
| Investigative Vehicles | \$47.00 |
| Booking Vehicles | \$47.00 |
| Marked Police Vehicle | \$47.00 |
| Police Motorcycle | \$20.00 |
| Staff Fees | varies based on number of assigned personnel |

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|---|---------------------|
| Preferential Parking Fees | |
| Permit | Set Per District |
| Guest Pass | Set Per District |
| Animal Services Fees and Fines | |
| Private License - for privately owned, wild, exotic, or non-domesticated animal | \$76.00 |
| Private Aviary, Kennel, or Stable | \$76.00 |
| Declared Nuisance | \$76.00 |
| Potentially Dangerous or Vicious Animal Declaration | \$203.00 |
| Dead Dog Pick-Up (Unlicensed Dog) | \$50.00 |
| Barking Dog Civil Fine - First cite | \$100.00 |
| Barking Dog Civil Fine - Second cite within 12 months | \$200.00 |
| Barking Dog Civil Fine - Third & subsequent cite within 12 months | \$500.00 |
| Kennel Inspection Fees | |
| 4-9 Animals | \$60.00 per animal |
| 10-29 Animals | \$90.00 per animal |
| 30-59 Animals | \$120.00 per animal |
| 60+ Animals | \$155.00 per animal |
| Animal Facility Licenses | |
| Grooming Parlor | \$127.00 |
| Combination (pet shop and/or grooming parlor) | \$203.00 |
| Permanent Animal Exhibition | \$305.00 |
| Aviary | \$127.00 |
| Guard/Sentry Dog Service | \$59.00 |
| Circus, domestic animals | \$203.00 |
| Pumpkin Patch Petting Zoo | \$152.00 |
| Pet Shop/Commercial Animal Rescue Shop | \$152.00 |
| Pony Rides (Annual Permit): 1 - 6 ponies | \$50.00 |
| Pony Rides (Annual Permit): 7 - 12 ponies | \$59.00 |
| Pony Rides (Annual Permit): 13 or more ponies | \$76.00 |
| Temporary Animal Exhibition: First day | \$101.00 |
| Animal Exhibition - Nonprofit/Educational | \$101.00 |
| Tow Agency Charges/Towing | |
| Standard Tow/Impound-Day or Night** | \$221.00 |
| Standard Tow/Accident-Day or Night** | \$221.00 |
| Standard Tow/Motorcycle** | \$238.00 |
| Flatbed Tow** | \$252.00 |
| Medium Duty Tow** | \$252.00 |
| Heavy-Duty Tow (per hour)** | \$400.00 |

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|--|----------|
| Tow Agency Charges/Storage (per day) | |
| Car-Outside** | \$59.00 |
| Car-Inside** | \$75.00 |
| Truck-Outside** | \$69.00 |
| Truck-Inside** | \$82.00 |
| Motorcycle** | \$51.00 |
| Use of Dollies** | \$69.00 |
| Remove/Replace Drive Shafts** | \$45.00 |
| Remove/Replace Transmission Linkage** | \$45.00 |
| Rollover (per hour)** | \$104.00 |
| Winching (per hour)** | \$118.00 |
| Haz Mat** | \$124.00 |
| Hourly Rate/Extended Service** | \$195.00 |
| "At the Scene" tow/impound releases** | \$111.00 |
| After-hours Release Fee** | \$97.00 |
| Service Call Minimum** | \$130.00 |
| Scene Clean Up Only (No Tow)** | \$50.00 |
| Tow Agency Charges/City Release Fees | |
| Private Storage – Private Property Impound (PPI) | \$0.00 |
| Police Storage – For “Negligently Operated Vehicle”* | \$150.00 |

*Indicates a Public Safety fee based on a California code

** Indicates a Public Safety fee that can be adjusted by the City based on CPI

A “Negligently Operated Vehicle” is defined as any vehicle stored or impounded for any of the following reasons:

| Vehicle Code | Description |
|---------------------|--|
| 10751 | Impound for alteration/removal of serial or identification number |
| 14602.6(a) | Suspended, revoked, or unlicensed driver/30-day hold |
| 14602.7(a)(1) | Fleeing a peace officer |
| 14602.8(a)(1) | Driving under the influence - second or more prior convictions |
| 14607.6 | Unlicensed driver, with a previous conviction for unlicensed/suspended license |
| 22651(a) | Unattended vehicle on bridge |
| 22651(b) | Obstructing or blocking traffic on a highway |
| 22651(d) | Vehicle blocking driveway |
| 22651(e) | Vehicle blocking fire hydrant |
| 22651(f) | Vehicle blocking freeway |
| 22651(h)(1) | Driver arrested |
| 22651(h)(2) | Order of suspension/revocation pursuant to section 13388 |
| 22651 (i)(1) | Multiple parking citations |
| 22651(j) | Lack of vehicle registration or displayed license plates |
| 22651(k) | Parking over seventy-two hours |
| 22651(l) | Parking in a construction zone |
| 22651(m) | Violation of special events restriction |
| 22651(n) | No parking zone |
| 22651(o)(1) | Vehicle registration is incorrect, falsified, or expired by more than six months |
| 22651(p) | Driver unlicensed or license suspended |
| 22651(r) | Vehicle blocking another vehicle |
| 22651(t) | Notice to appear/illegal amber lights |
| 22651(u) | Acting as a car dealer without a license or temporary permit |
| 22651(v) | Mobile billboard advertising left standing |
| 22651(w) | Second or subsequent violation of local ordinance |
| 22651.3 | Removal from off-street parking facility - 5+ parking citations in 5+ days |
| 22651.5(a) | Vehicle theft alarm nuisance |
| 22651.6 | Speed contest vehicle removal |
| 22652 | Removal of vehicle from handicapped parking space |
| 22653 | Removal from private property - Accident/Arrest |
| 22655(a) | Impound for investigation - Hit-and-Run |
| 22655.3 | Removal for investigation - fleeing/evading a peace officer |
| 22655.5(a) | Impound for investigation - vehicle used in committing a public offense |
| 22655.5(b) | Impound for investigation - vehicle itself is evidence or contains evidence |
| 22669(a) | Removal of abandoned vehicle from highway or public/private property |
| 23109.2(a)(1) | Vehicle impound - speed contest |